

# ERENA HOUSHYAR

## PROFESSIONAL SUMMARY

Organized and dependable candidate successful at managing multiple priorities with a positive attitude. Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level Production Assistant position. Ready to help the team achieve company goals.

## SKILLS

- Class 5 Driver's License
- Microsoft Word & Excel
- Experience with Shotgrid
- Excellent communication skills
- Crew Collaboration
- Attention to detail
- Project Coordination
- Organized

## CERTIFICATIONS

Motion Picture Industry Orientation, 2023  
Motion Picture General Safety Awareness, 2023  
Red Cross Bronze Star, 2018

## WORK EXPERIENCE

**INTERN** 04/2023 to 06/2023

**Keslow Camera**, Burnaby, BC

- Learning how to manage, store, and upkeep camera/lenses while operating a busy equipment house.
- Analyzed problems and worked with teams to develop solutions.
- Observed packing operations to verify conformance to specifications.

**WRITER/DOP** 03/2023 to 04/2023

**Short Film - Her Silence**, Burnaby, BC

- Utilized exceptional writing, editing, and proofreading skills to produce engaging and error-free content.

**VIDEOGRAPHER/EDITOR** 07/2022 to Current

**Kidney Foundation Of Canada**, Burnaby, BC

- Assisted with setting up and breaking down equipment before and after shoots.
- Developed creative approaches to video production to create unique and engaging content.
- Worked closely and communicated regularly with clients to understand and capture vision on video.
- Set up for shots according to production schedules, weather, and lighting conditions and available equipment.

- Utilized variety of video formats and equipment to create desired audiovisual effects.
- Edited raw footage in post-production to produce professional videos.

**DIRECTOR** 08/2022 to 09/2022

**Short Film - Repeat**, Vancouver, BC

- Executed creative vision on tight budgets that consistently hit production deadlines.
- Planned and scheduled video production schedules of 15+ cast and crew members.
- Premiered at the 78 Hour Frantic Breeze Fast Film Competition. Won the Audience Choice Award.

**PRODUCTION ASSISTANT** 06/2022 to 07/2022

**Feature Film - Daytripper**, Vancouver, BC

- Collaborated with production team to facilitate smooth operations, avoiding disruptions and delays
- Supported production needs by performing routine tasks using standard procedures and equipment.
- Stayed alert, active, and ready to respond to any request at any time using variety of available resources.
- Supported current production needs by moving items between equipment, conveyors, and staging areas.

**PRODUCTION ASSISTANT** 06/2022 to 07/2022

**Short Film - Mom**, Vancouver, BC

- Supported production needs by performing routine tasks using standard procedures and equipment.
- Stayed alert, active, and ready to respond to any request at any time using variety of available resources.
- Oversaw calendar to assist in coordinating daily production schedule.

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## EDUCATION

**British Columbia Institute of Technology**, Burnaby, BC  
**Associate of Arts**, TV And Video Production

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## WEBSITES, PORTFOLIOS, PROFILES

- [linkedin.com/in/erena-houshyar-070215229/](https://www.linkedin.com/in/erena-houshyar-070215229/)
- <https://erena55555.wixsite.com/erena-houshyar>

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## LANGUAGES

### English


  
Native or Bilingual

### Russian


  
Full Professional